



**APPLICATION FORM:**  
INTRODUCTION TO  
MEDIATION - 2022



UNIVERSITY OF THE  
FREE STATE  
UNIVERSITEIT VAN DIE  
VRYSTAAT  
YUNIVESITHI YA  
FREISTATA



**Complete the application form, attached all the required documents and return to vlalli@ili-sace.org**

**Short Learning Programmes: Indicate choice of application with an x**

Type on form or complete in block letters and black ink:

UFS Student number

If you are already in possession of a UFS student number

Course: Introduction to Mediation - 2022

01 March 2022

**1. Applicant details**

Title \_\_\_\_\_ ID number if SA Citizen \_\_\_\_\_

First name \_\_\_\_\_

Middle name \_\_\_\_\_

Preferred name \_\_\_\_\_

Surname \_\_\_\_\_

Gender: Female  Male  Marital status: Single  Married

Date of birth: 

D	D
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M	M
---	---

Y	Y	Y	Y
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Ethnicity: African  Asian  Coloured  White  Other (specify): \_\_\_\_\_

Home language:

Afrikaans <input type="checkbox"/>	isiNdebele <input type="checkbox"/>	Sepedi <input type="checkbox"/>	isiXhosa <input type="checkbox"/>
English <input type="checkbox"/>	isiZulu <input type="checkbox"/>	Setswana <input type="checkbox"/>	siSwati <input type="checkbox"/>
	Sesotho <input type="checkbox"/>	Tshivenda <input type="checkbox"/>	Other (specify): _____

Work experience (years) \_\_\_\_\_

Where did you hear about the programme? \_\_\_\_\_

Special dietary requirements 1 \_\_\_\_\_



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**UFS**  
**LAW**  
DEPARTMENT  
OF PUBLIC LAW

## 2. Details of citizenship (international applicants only)

Citizenship \_\_\_\_\_

ID number if South African \_\_\_\_\_

Passport number \_\_\_\_\_

Passport issue date

D	D	M	M	Y	Y	Y	Y
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Passport expiry date

D	D	M	M	Y	Y	Y	Y
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Place of issue \_\_\_\_\_

## 3. Physical address

Unit number \_\_\_\_\_

Street number \_\_\_\_\_

Complex name \_\_\_\_\_

Street name \_\_\_\_\_

Suburb/District \_\_\_\_\_

Postal code \_\_\_\_\_

City/Town \_\_\_\_\_

Province \_\_\_\_\_

## 4. Postal address

Postal Service:

PO Box

Private Bag

Number \_\_\_\_\_

Suburb/District \_\_\_\_\_

Postal code \_\_\_\_\_

City/Town \_\_\_\_\_

Province \_\_\_\_\_

Country \_\_\_\_\_



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**5. Applicant contact information**

Cellular phone number \_\_\_\_\_ Country phone code: \_\_\_\_\_

Telephone number \_\_\_\_\_

Primary email address \_\_\_\_\_

**6. Employment information – If relevant**

Employer \_\_\_\_\_

VAT number \_\_\_\_\_

Contact number \_\_\_\_\_

Building name \_\_\_\_\_

Street name \_\_\_\_\_

Suburb/District \_\_\_\_\_ Postal code \_\_\_\_\_

City/Town \_\_\_\_\_

Province \_\_\_\_\_

**7. Financial information & Payment details**

Responsible for account settlement (Mark with an X):

Participant self

Employer

If Employer responsible please complete:

\_\_\_\_\_  
Name of Employer representative  
approving agreement

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Payment should only be made after proof of registration have been received or student number have been confirmed.**



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Module name	Module code	Fee per module/course	
Introduction to Mediation	<b>CBIM1504S</b>	R 9 000-00 (ZAR)	Full fee payable unless alternative arrangements made with UFS

**DO NOT MAKE PAYMENTS BEFORE APPLICATION HAVE BEEN APPROVED.** Participant will be instructed to make payment as soon as application is successful.

Full payment is due within 7 days after registration unless alternative arrangements made with UFS.

Please send proof of payment to [ErasmusJHP@ufs.ac.za](mailto:ErasmusJHP@ufs.ac.za)

Contact Hennie Erasmus regarding invoices and arrangements, before making payment, on 083 443 7741.

**UFS Bank details:**

Account name           University of the Free State (Tuition fees)  
Bank                     ABSA Brandwag  
Cheque account        1570151688  
Branch code           632005  
SWIFT CODE            ABSAZAJJ (For international payments)  
Reference number      Please use **100 followed by your student number** (13 characters) as reference

## 8. General Information

ADMISSION is subject to the condition that you comply with the admission requirements of the University of the Free State.

Incomplete application forms will not be processed.

**REQUIRED DOCUMENTS:** One **certified copy** of each of the following documents must be attached (such copies become the property of the University of the Free State and will not be returned)

- Identity document / passport
- Senior certificate / Highest qualification

**Note that closing dates and admission requirements can vary.**

*Disclaimer: The University of the Free State reserves the right, in its sole and absolute discretion, to withdraw your application to the University, should the attached results, documentation and/or information requested in terms of this form, be found to be erroneous or fraudulent.*

*The UFS Department of Public Law reserves the right to cancel the workshop due to insufficient application numbers.*

## 9. Cancellation

Applicants who cancel their registration later than 07 days before the commencement of this Short Learning Programme, will be liable for 75% of the fees. Cancellations received later than the commencement date of the Short Learning Programme, will be liable for 100% of the programme fee, as will non-arrivals be liable for the full programme fee. Students who have enrolled for this Short Learning Programme and wish to discontinue their studies will be liable for 100% of the programme fee. No refunds will be granted in this regard. The cancellation of this Short Learning Programme has to be submitted in writing to the Department of Public Law.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



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## 10. Declaration

Please read this carefully before signing.

I, the applicant, hereby:

- (a) Declare that all information in this document is true and correct.
- (b) Grant permission to the University of the Free State to enquire about and verify my qualifications already obtained, or any other information entered on this application form.
- (c) Declare that all information in this document is true and correct, and that I voluntarily provide the University of the Free State with the information contained in this document, and consent to the University of the Free State -
  - Collecting this information, and
  - Processing this information to enable the University of the Free State to consider and process my application.
- (d) Acknowledge that in the event that my uploaded documents and/or information, as contemplated in clause (c) above, are found to be fraudulent, the University of the Free State reserves its right, in its absolute and sole discretion, to withdraw my admission to the University of the Free State.
- (e) Acknowledge that the University is not under any obligation to accept me as a student, and that admission to the University is the prerogative of the applicable University selection office under which my studies will fall.
- (f) Acknowledge that I am submitting this application freely and voluntarily. If I am a legal minor, I confirm that my legal guardian/parent is fully aware and supportive of my application to this institution.
- (g) Understand that acceptance of my application does not obligate me to study at this institution, nor does it imply that I am automatically regarded as a student, until I have formally registered as such and have paid the required fees, as stipulated in the University guidelines.
- (h) Grant the University the right to provide my information to the relevant bodies in order to capture continuous professional development information.

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Applicant's Signature

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Date